



TRINITY SCHOOL OF NURSING

5500 Telegraph Rd Suite 145

Ventura CA 93003

805 654-1500 www.trinityschoolofnursing.com

SCHOOL PERFORMANCE FACT SHEET

CALENDAR YEARS 2017 & 2016

Nursing Assistant Program - 150 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017				
2016				

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017					
2016					

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. <https://www.bls.gov/ooh/healthcare/nursing-assistants.htm>



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Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017			
2016			

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017			
2016			

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017		
2016		

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017		
2016		

Student's Initials:

Date:

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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017					
2016					

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 21 graduates.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			-	-	-	-	
			\$25,000	\$40,000	\$45,000	\$50,000	
2017							
2016							

A list of sources used to substantiate salary disclosures is available from the school.

<https://www.bls.gov/ooh/healthcare/nursing-assistants.htm#tab-5>

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on time in 2017: \$1,499.00

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2016: \$1,499.00

Total charges may be higher for students that do not complete on time.

Student's Initials: _____ Date: _____

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Federal Student Loan Debt

Calendar Year(s)	Most recent three year cohort default rate, as reported by the United State Department of Education. ¹	The percentage of enrolled students in 20XX/XY receiving federal student loans to pay for this program.	The percentage of graduates in 20XX/XY who took out federal student loans to pay for this program.	The average amount of federal student loan debt of 20XX/XY graduates who took out federal student loans at this institution.
2017				
2016				

¹The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school’s students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student’s Initials: _____ Date: _____

Only initial after you have had sufficient time to read and understand the information.

Students at **Trinity School of Nursing** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student’s Initials: Date:

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print

Student Signature

Date

School Official

Date



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Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

REFUND POLICY

Cancellation & Withdrawal Policy

STUDENT'S RIGHT TO CANCEL. The student has the right to cancel the agreement for educational services and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. If the agreement is cancelled, the School will refund any money that was paid within 30 days after notice is received. Cancellation occurs when written notice of cancellation is given to the School at the address specified on the Agreement. The Notice of Cancellation, if mailed, is effective when deposited in the mail, properly addressed, with postage prepaid. If the student is rejected for training, or if a course is cancelled, the student will receive a full refund. If the student withdraws, all tuition, fees and other charges shall be refunded on a pro rata basis, less a registration/administrative fee of \$100 and STRF Fee.

Once purchased, books and supplies become the property of the student and no refund is made. The student has the right to withdraw from the School at any time. If the student withdraws from the course of instruction after the cancellation period as stated above, the School will remit a refund less a registration fee not to exceed \$100.00 within 30 days following withdrawal. The student is obligated to pay only for educational services rendered.

Refund Policy

The refund shall be the amount paid for instruction multiplied by a fraction; the numerator is the number of hours that was not received but which was paid; the denominator is the total number of hours of instruction for which the student has paid. If equipment was received and returned in good condition within 30 days following the date of withdrawal, the School shall refund the amount paid for the equipment. If equipment was received and the student failed to return it in good condition within 30 days following the date of withdrawal, the School may retain the documented cost of the equipment. The student is liable for the amount, if any, where the pro rata or documented cost of the equipment exceeds the refund amount. If the student has paid more than they owe, a refund will be issued within 30 days of withdrawal. If the amount owed is more than that which was paid, arrangements must be made to pay the difference. If the school cancels or discontinues a course or education program, the school will make a full refund of all charges. The school will also refund money collected for sending to a third party on the student's behalf such as license or application fees.

Hypothetical Refund Example

Assume that the student enrolls in a 150 hour course, pays \$1,200 for the tuition, \$100 for registration, and \$200 (fair market value) for the equipment and then withdraws after completing 30 hours (20%).

\$1,300	-\$100	= \$1,200
\$1,200 Tuition plus \$100 Registration	Registration Fee retained by School	Total money to determine refund
 \$1,200 (Total money for refund)	 x 80% (120 hours remaining)	 =\$960 (Total Refund due to the student)



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For the purpose of determining the amount owed, the student will be considered to have withdrawn from the course when:

- The School receives notification of withdrawal, or the actual date of withdrawal
- The School terminates the enrollment
- The student fails to attend classes for a two-week period
- Failure of the student to return from a leave of absence

In the last case, the date of withdrawal shall be deemed to be the last date of recorded attendance.

____ / ____ / ____ *Date by which the student must exercise his or her right to cancel or withdraw.*

Withdrawal forms are available at the main office or may be emailed as requested, filled out correctly and submitted to: Trinity School of Nursing, 5500 Telegraph Rd Suite 145 Ventura CA 93003 or by fax 818 456-0993.

UNDERSTANDINGS

Catalog: Information about TRINITY SCHOOL OF NURSING is published in a school catalog that contains a description of certain policies, procedures, and other information about the school. TRINITY SCHOOL OF NURSING reserves the right to change any provision of the catalog at any time. Notice of changes will be communicated in a revised catalog, an addendum or supplement to the catalog, or other written format. Students are expected to read and be familiar with the information contained in the school catalog, in any revisions, supplements and addenda to the catalog, and with all school policies. By enrolling in TRINITY SCHOOL OF NURSING, the Student agrees to abide by the terms stated in the catalog and all school policies.

1. **Location:** All residential instruction occurs at the address checked on page 1 of this agreement.
2. I understand that I will be awarded a Certificate when I have completed all of the program requirements. A graduate must have passed each course and have satisfied all financial obligations.
3. **NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION:** The transferability of credits you earn at TRINITY SCHOOL OF NURSING is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in _____ program is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending TRINITY SCHOOL OF NURSING to determine if your credits, or certificate will transfer.



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4. **Career Services:** Placement assistance/ referral is provided. However, it is understood that the School does not and cannot promise or guarantee neither employment nor level of income or wage rate to any Student or Graduate.
5. **Questions:** Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N Market St Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.
6. **Complaints:** A student or any member of the public may file a complaint about this institution with Bureau for Private Postsecondary Education by calling 888.370.7589 toll-free or by completing a complaint form, which can be obtained on the bureau's Internet Web site, www.bppe.ca.gov.
7. **Financing:** The Student understands that if a separate party is financing his/her education, that the Student, and the Student alone, is directly responsible for all payments and monies owed to the school listed on this agreement.
8. **Books/Equipment:** All supplies for the program selected will be provided by the School at the stated charge. Lost, mutilated, or stolen items will be replaced at the expense of the student.
9. **Loan:** If a student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur:
 - a. The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
 - b. The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.